

# Request for Certified Copy of Contract Form

To : SNA S.A.L.  
Hazmieh – Lebanon

I, the undersigned \_\_\_\_\_, owner of contract no. \_\_\_\_\_  
kindly ask you to provide me with a certified copy of the above contract due to the  
loss of the original copy.

I acknowledge that I have not made any forfeit, sale, endorsement or waiver of my  
rights to the basic contract. I am still the sole owner of the contract, and I shall bear  
the result of each related claim.

I recognize that the certified contract copy supersedes the missing original contract  
which no longer has any value or effect at all and I guarantee its return to the company  
in case it is found.

By signing this format, I hereby acknowledge having been provided with SNA S.A.L.'s Privacy Notice (available at  
the company's website: [www.sna.com.lb](http://www.sna.com.lb)) and thus give my consent to SNA S.A.L. to process my personal data for  
the purposes set out therein and to share my personal data with third party entities SNA S.A.L. treats with.  
I am entitled at all times to access and/or rectify and/or complete and/or update my personal information by  
reaching out to SNA S.A.L.  
I also agree and acknowledge that SNA S.A.L. may periodically change, modify or otherwise revise the Privacy  
Notice without prior notification; my right of access, rectification and/or update of my personal data being  
respected at all times.

*The below data is mandatory to proceed with the request*

Mobile: \_\_\_\_\_ / \_\_\_\_\_ E-Mail: \_\_\_\_\_ @ \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Signing this document does not bind the company to complete the endorsement to the existing insurance.*

